



25th Annual Fall Festival

September 26, 2009
Hayward, Wisconsin

Food Vendor Application

Please submit ALL of following by September 1st, 2009. Failure to provide required materials will delay approval of application.

- Self-addressed stamped envelope with sufficient postage for receipt of confirmation.
- Completed 2009 Fall Festival Vendor Application. (*Including the reverse side of this form)
- Check or money order for all applicable fees. Please make payable to HACC.
- Photo copy of applicant's Wisconsin Department of Health Temporary Restaurant Permit.
- Photo copy of applicant's Wisconsin Department of Revenue Seller Permit.
Wisconsin law (sec. 43.03(38), Wis. Stats.) requires that each operator of a swap meet, flea market, craft fair, or similar show must report to the Wisconsin Department of Revenue the name, address, social security number, and the Wisconsin Seller's Permit number of each vendor selling merchandise at the event. *A Seller who has questions regarding the requirement to hold a Wisconsin Seller's Permit should contact the Department at (608) 266-2776.*
- Photo copy of applicant's Certificate of Insurance.
All applicants must provide proof of Comprehensive General Liability (CGL) insurance having a combined single limit of no less than \$500,000 covering bodily injury, personal injury and property damage.

BUSINESS NAME

APPLICANT NAME

ADDRESS

CITY, STATE, ZIP

() _____
TELEPHONE EMAIL ADDRESS

VEHICLE MAKE VEHICLE LICENSE PLATE #

*Please return application materials
& payment in full to:*

**HAYWARD AREA CHAMBER OF COMMERCE
ATTN. FALL FESTIVAL VENDOR REVIEW
P O Box 726
HAYWARD WI 54843**

715-634-8662

info@haywardareachamber.com

**PARTICIPATION IN PREVIOUS EVENTS DOES NOT
RESERVE YOUR SPACE FOR THIS YEAR'S FESTIVAL**

_____ 10'x 24' space(s) at the commercial booth price: \$130.00 each

_____ 10'x 20' space(s) at the non-profit booth price: \$65.00 each

I would require electricity at \$50 per space. (220 Volt / 50 Amps)

Quantity & type of electric cords you intend to use: _____220V/_____110V

Where did you hear about our event?

WAIVER: I agree to indemnify, defend, waive, release and hold the Fall Festival, Hayward Area Chamber of Commerce and the City of Hayward harmless from any and all liability, claims and causes of action for injuries to person or property arising out of or related to this Festival, specifically including, without limitation, injury or damage to booth and contents, merchandise, employees, contractors, guests, customers, invitees and all other third parties.

APPLICANT'S SIGNATURE DATE

FOR OFFICE USE ONLY

DATE RECEIVED: _____

CHECK #: _____

AMOUNT PAID: \$ _____

REVIEW DATE: _____

REVIEW DETERMINATION: _____

RESPONSE DATE: _____

***PLEASE CHECK EACH MENU ITEM THAT YOU WOULD LIKE TO SELL**

The information requested is necessary for event planning purposes and your application will be considered incomplete without it. Only items accepted by the Review Committee may be sold at Fall Festival, and any vendors selling items not pre-approved will be required to remove the item from their menu.

Your cooperation helps to ensure the success of this event. We appreciate it!

If accepted, this will be the first Fall Festival I have attended as a vendor.

- | | | |
|--|--|--|
| <input type="checkbox"/> BBQ Ribs | <input type="checkbox"/> Funnel Cakes | <input type="checkbox"/> Soft pretzels |
| <input type="checkbox"/> Bottled Water | <input type="checkbox"/> Fish Fillet Sandwich | <input type="checkbox"/> Soup/Chili |
| <input type="checkbox"/> Bratwurst | <input type="checkbox"/> Fries | <input type="checkbox"/> Steak Sandwich |
| <input type="checkbox"/> Burgers/Cheese Burgers | <input type="checkbox"/> French Fries | <input type="checkbox"/> Taco: soft/hard/mini/salad |
| <input type="checkbox"/> Beef | <input type="checkbox"/> Chile | <input type="checkbox"/> Turkey Leg |
| <input type="checkbox"/> Angus | <input type="checkbox"/> Cheese | <input type="checkbox"/> Wrap Items |
| <input type="checkbox"/> Bison | <input type="checkbox"/> Fresh Cut | <input type="checkbox"/> Other- Please list each item: |
| <input type="checkbox"/> Burrito | <input type="checkbox"/> Sweet Potato | _____ |
| <input type="checkbox"/> Carmel Apple Slices | <input type="checkbox"/> Beer Batter | _____ |
| <input type="checkbox"/> Cheese Curds | <input type="checkbox"/> Ribbon Fries | _____ |
| <input type="checkbox"/> White Cheese | <input type="checkbox"/> Gyros | _____ |
| <input type="checkbox"/> Yellow Cheese | <input type="checkbox"/> Indian Taco | _____ |
| <input type="checkbox"/> Pepper Jack Cheese | <input type="checkbox"/> Italian Sausage | _____ |
| <input type="checkbox"/> Chicken Sandwich | <input type="checkbox"/> Jalapeno Poppers | _____ |
| <input type="checkbox"/> Chicken Pita | <input type="checkbox"/> Kettle Korn | |
| <input type="checkbox"/> Chicken Strips/on a stick | <input type="checkbox"/> Lemonade | |
| <input type="checkbox"/> Cotton Candy | <input type="checkbox"/> Mini Donuts | |
| <input type="checkbox"/> Dipped Bananas | <input type="checkbox"/> Mozzarella Sticks | |
| <input type="checkbox"/> Cheesecake | <input type="checkbox"/> Vegetables, Deep Fried | |
| <input type="checkbox"/> Dogs | <input type="checkbox"/> Nachos | |
| <input type="checkbox"/> Beef | <input type="checkbox"/> Onion Rings | |
| <input type="checkbox"/> Chile | <input type="checkbox"/> Pickle on a stick | |
| <input type="checkbox"/> Fry | <input type="checkbox"/> Pizza | |
| <input type="checkbox"/> Corn | <input type="checkbox"/> Pork Chop on a Stick | |
| <input type="checkbox"/> Egg Rolls | <input type="checkbox"/> Quesadillas | |
| <input type="checkbox"/> Elephant Ear | <input type="checkbox"/> Ribs | |
| <input type="checkbox"/> Fajita | <input type="checkbox"/> Roast Beef/Italian Beef | |
| <input type="checkbox"/> Chicken | <input type="checkbox"/> Root Beer Floats | |
| <input type="checkbox"/> Steak | <input type="checkbox"/> Sausage | |
| <input type="checkbox"/> Fried Rice | <input type="checkbox"/> Smoothies | |
| <input type="checkbox"/> Fruit | <input type="checkbox"/> Snow Cone/Slush Puppies | |
| <input type="checkbox"/> Fry Bread | | |

25th Annual Fall Festival

Vendor Terms & Conditions

Please Read and Keep for Your Reference

The festival will be September 26, 2009, from 9:00am to 5:00pm.

Upon finalized event approval from the City of Hayward and the acceptance of your application by the Vendor Review Committee, you will be notified and provided with your space assignment. Payment will be returned to you if you are not accepted for participation.

- * Submission deadline for payment and all application materials is September 1, 2009.
- * \$20.00 fee for all returned checks.
- * **Acceptance provisional on passing State Health Inspection. Contract with HACC becomes null and void if vendor fails inspection and will be asked to shut down without incident.**
- * Acceptance for this year's show does not guarantee acceptance for future shows.
- * Absolutely no guarantees /reservations for booth location will be made to any vendor. In an effort to create the most effective event layout, vendor booth assignments will be made entirely at the discretion of the show coordinators.
- * Outdoor show. Booth shelters/tents are to be supplied by the exhibitor.
- * Event coordinators will be on site Saturday morning at 6:00am for event setup. **No vendor setup prior to 6 am or you will be required to vacate the street at the request of the City of Hayward Police Department.**
- * Motor homes, campers and generators are not allowed.
- * **Vendor parking is limited to those areas specified by event coordinators.**
- * Vendors are responsible for maintaining a clean booth space.
- * There is absolutely no dumping of wastewater in the streets. The City of Hayward Police Department will be issuing citations to anyone disposing of water in this way.
- * Display materials are to be supplied by the exhibitor. The Hayward Area Chamber of Commerce is not responsible for loss or damage to artwork or display material.
- * **Only those menu items noted on your application and accepted by the Vendor Review Committee may be sold at Fall Festival. Any vendor selling food not pre-approved by the Review Committee will be required to remove the item from their menu.**
- * No refunds for cancellations after noon on September 1, 2009.
- * Vendors who are "no shows" to the event will not be accepted into future shows.

All applicants are subject to final approval of the Hayward Area Chamber of Commerce Vendor Review Committee. **The Committee, in the sole and absolute exercise of its discretion, reserves the right to determine all applicants' suitability for the makeup of the event as a whole and may not accept any applicant on grounds without explanation to the applicant.**

Your signature on the accompanying application indicates your awareness of, and agreement to, all of the above terms and conditions. The Hayward Area Chamber of Commerce and the Vendor Review Committee reserves the right to deny event participation to any vendor not complying with these terms and conditions.

Sincerely,

Hayward Area Chamber of Commerce/Event Coordinators &
Vendor Review Committee