



30th Annual Fall Festival

September 20, 2014

Hayward, Wisconsin

Food Vendor Application

Please submit ALL of following by August 1st, 2014. Failure to provide required materials will delay approval of application.

- Self-addressed stamped envelope with sufficient postage for receipt of confirmation.**

Confirmation will be delayed without addressed envelope & postage.

- Completed Fall Festival application.** (*Including the reverse side of this form)

- Check or money order for all applicable fees. Please make payable to HACC.**

- Photos or slides of all categories of work to be displayed or sold from the vendor booth.**

Photos or slides may be returned at Festival upon request.

- Photo copy of applicant's Wisconsin Department of Revenue Seller Permit**

All exhibitors are **REQUIRED** to have or to have applied for a Wisconsin Seller's Permit in order to participate. You can obtain one by contacting the WI Dept. of Revenue at (920) 832-2910 or email Department of Revenue Temporary Event Specialist Cheryl Purath at: Cheryl.Purath@revenue.wi.gov. If you have applied and not received a permit, note that on your application.

- Photo Copy of applicant's Certificate of Insurance.**

All applicants must provide proof of Comprehensive General Liability (CGL) insurance having a combined single limit Of no less than \$500,000 covering bodily injury, personal injury and property damage

BUSINESS NAME

APPLICANT NAME

ADDRESS

CITY, STATE, ZIP

(_____) _____

TELEPHONE

EMAIL ADDRESS

VEHICLE MAKE

VEHICLE LICENSE PLATE #

___ 10'x 20' space(s) at the commercial booth price of \$210.00 each.

- I require electricity

Quantity & type of electric cords you intend to use ___220V ___110V

**Sawyer County
Wisconsin
Sales Tax
5.5%**

*Please return application materials
& payment in full to:*

**HAYWARD AREA CHAMBER OF COMMERCE
ATTN. FALL FESTIVAL VENDOR REVIEW**

P O Box 726

HAYWARD WI 54843

715-634-8662

lynell@haywardareachamber.com

**PARTICIPATION IN PREVIOUS EVENTS DOES NOT
RESERVE YOUR SPACE FOR THIS YEAR'S FESTIVAL**

Where did you hear about our event? _____

WAIVER: I agree to indemnify, defend, waive, release and hold the Fall Festival, Hayward Area Chamber of Commerce and the City of Hayward harmless from any and all liability, claims and causes of action for injuries to person or property arising out of or related to this Festival, specifically including, without limitation, injury or damage to booth and contents, merchandise, employees, contractors, guests, customers, invitees and all other third parties.

APPLICANT'S SIGNATURE

DATE

FOR OFFICE USE ONLY

DATE RECEIVED: _____

CHECK #: _____

AMOUNT PAID: \$ _____

REVIEW DATE: _____

REVIEW DETERMINATION: _____

RESPONSE DATE: _____

****PLEASE CHECK EACH MENU ITEM YOU WOULD LIKE TO SELL**

The information requested is necessary for event planning purposes and your application will be considered incomplete without it. Only items accepted by the Review Committee may be sold at Musky Festival, and any Vendors selling items not pre-approved will be required to remove the item from their menu

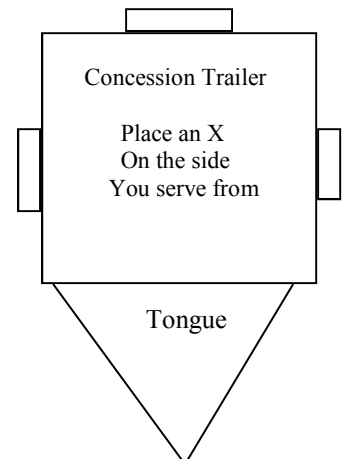
Your cooperation helps to ensure the success of this event. We appreciate it!

Where did you hear about our event? _____

- ___ Bottled Water
- ___ Bratwurst
- ___ Burgers/Cheeseburgers
 - ___ Beef
 - ___ Angus
 - ___ Bison
- ___ Burrito
- ___ Carmel Apple Slices
- ___ Cheese Curds
 - ___ White Cheese
 - ___ Yellow Cheese
 - ___ Pepper Jack Cheese
- ___ Chicken Sandwich
- ___ Chicken Pita
- ___ Chicken Strips/on a stick
- ___ Cotton Candy
- ___ Dipped Bananas
- ___ Cheesecake
- ___ Dogs
 - ___ Beef
 - ___ Chile
 - ___ Fry
 - ___ Corn
- ___ Egg Rolls
- ___ Elephant Ear
- ___ Fajita
 - ___ Chicken
 - ___ Steak
- ___ Fried Rice
- ___ Fish Fillet Sandwich

- ___ Fries
 - ___ French
 - ___ Chile
 - ___ Cheese
 - ___ Fresh Cut
 - ___ Sweet Potato
 - ___ Beer Batter
 - ___ Ribbon Fries
- ___ Fruit
- ___ Fry Bread
- ___ Funnel Cakes
- ___ Gyros
- ___ Indian Tacos
- ___ Italian Sausage
- ___ Jalapeno Poppers
- ___ Kettle Korn
- ___ Lemonade
- ___ Mini Donuts
- ___ Mozzarella Sticks
- ___ Vegetables, Deep Fried
- ___ Nachos
- ___ Onion Rings
- ___ Pickle On a Stick
- ___ Pizza
- ___ Pork Chop on a Stick
- ___ Quesadillas
- ___ Smoothies
- ___ Snow Cones/Slushies

- ___ Soft Pretzels
- ___ Soup/Chile
- ___ Steal Sandwich
- ___ Ribs
- ___ Roast Beef/Italian Beef
- ___ Root Beer Floats
- ___ Taco
 - ___ Soft
 - ___ Hard
 - ___ Mini
 - ___ Salad
- ___ Turkey Leg
- ___ Wrap Items
- ___ Other—Please list



30th Annual Fall Festival

Vendor Terms & Conditions

Please Read and Keep for Your Reference

The festival will be September 20, 2014, from 9:00 AM to 5:00 PM

Upon finalized event approval from the City of Hayward and the acceptance of your application by the Vendor Review Committee, you will be notified and provided with your space assignment. Payment will be returned to you if you are not accepted for participation.

- Submission deadline for payment and all application materials is September 1, 2014.
- You will be charged a \$20.00 fee for all returned checks.
- Acceptance for this year's show does not guarantee acceptance for future shows.
- There are no guarantees/reservations for booth location. To create the most effective event layout, vendor booth assignments will be made at the discretion of the show coordinators.
- This is an outdoor show; be prepared for rain.
- Booth shelters, tents and trailers are to be supplied by the vendor.
- Event coordinators will be on site Saturday morning at 6:00 AM for event setup. **NO vendor setup prior to 6:00 AM** or you will be required to vacate the street at the request of the City of Hayward Police Department.
- No motor homes, campers, overnight sleeping or generators are allowed on city streets in the vicinity of the event.
- Vendor parking is limited to those area specified by event coordinators.**
- Vendors are responsible for maintaining a clean booth space.**
- No commercial or buy/sell items allowed to be sold at this event.** All items must be hand-produced domestically, either individually or by a non-assembly line process.
- All designs must be of an original concept belonging to the artist/craft person selling the product.**
- Items sold must incorporate original work on at least half of the size of the item for sale.**
- You will be required to remove any items in your booth that were not submitted to and approved by the Vendor Review Committee.**
- Vendors are not to display or sell products that are the same as or similar to products he or she is selling to any local business without the written consent of that business.
- There are no refunds for cancellations after 5 pm on September 1, 2014.**
- Vendors who are "no shows" to the event will not be accepted into future shows.

All applicants are subject to final approval of the Hayward Area Chamber of Commerce Vendor Review Committee. **The Committee, in the sole and absolute exercise of its discretion, reserves the right to determine all applicants' suitability for the makeup of the event as a whole and may not accept any applicant on grounds without explanation to the applicant.**

Your signature on the accompanying application indicates your awareness of, and agreement to, all of the above terms and conditions. The Hayward Area Chamber of Commerce and the Vendor Review Committee reserves the right to deny event participation to any vendor not complying with these terms and conditions.

Sincerely,

Hayward Area Chamber of Commerce/Event Coordinator &