

**Business Owner Meeting Minutes**  
**March 27<sup>th</sup>, 2020 8:00 am**

***\*\*NOTE\*\* Due to recent events and the Governors declaration limiting gatherings to no more than 10 people, we will not allow in person attendance at the meeting. The following Conference Call in Line is provided for people to call in:***

**Toll Free #: (877) 320-8738**  
**Code: 4210579248**

- Introductions
  - Wes Haas- Foreman and main contact for Haas
  - Mike Stoffel- Ayres Associates Project Manager-Not in attendance
  - Lisa Fleming – Ayres Associates Assistant Project Manager-On conference call
  - Mitch Nichols- Ayres Associates On-Site inspection
  - John McCue- City of Hayward
- Progress this week
  - Construction progress

This week there were two crews working, the 3<sup>rd</sup> crew was deployed to deal with a emergency, but is returning on Monday March 30, 2020.  
From Hwy 63 to 2<sup>nd</sup> on Main street all the services are finished, working on grading and graveling the roadway in this area.  
The water and sanitary main lines were all into 5<sup>th</sup> Avenue on Main Street. Main Street itself remains closed to traffic. Restaurants continue to provide carryout from the alleys. Other businesses are shut down on Main street.  
We are in the heart of the work and disruption with the services going in, grading and graveling starting.  
Grading on 3<sup>rd</sup> street was completed-and will be open with gravel.  
There is good communication between the private owners' plumbers and the road crew. John, Wes, and Mitch have a good handle on the overall schedule and coordination with the private owners' hookups.
  - Actions regarding previous concerns-Non discussed from last week.
- Plan for next week
  - Continue to place services the entire length of Main Street. Grade and place gravel as we get the services done.
  - 3<sup>rd</sup> crew will be working at Kansas and 4<sup>th</sup>
  - Harmon (concrete sub) will be starting Wed afternoon and will be working on starting the canopies on Thursday. Elevations for the bases will be established from the doorways at an 2% grade from the building entrance to the canopy base.
  - NEI will be in on Monday setting in electrical.
  - Tentative staking for storm sewer will be Tuesday-Wes will get the request in. Right behind that we will stake curb and gutter.
  - Curb should be starting at the end of the week.
- Plan for following week
  - Harmon intends to stay on the job and continue with concrete sidewalks and other items.
- Business comments/concerns

- John McCue commented it looked like they might be ahead of schedule, but Wes reminded him that there was still lots of work remaining, and weather and possible illness could slow the work back down, but did feel they were in good shape so far.
  - Question: When will the project be done? Contract reads first 2 blocks from Hwy 63 will be open by May 21<sup>st</sup>, remainder of project June 24<sup>th</sup>. Wes said again it is their goal to be done with entire project by May 21<sup>st</sup>, provided weather does not delay work.
  - Question: Who will protect front of buildings when sidewalk is being poured? Contractor will use plastic to protect them when they are placing the concrete.
  - Request to have a stand-up plywood caricature with place for people to put their faces in removed, it is located near the Hayward Mercantile. John and Wes will see it is done.
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- Adjourn 8:17 am.