



13767W County Road B  
Hayward, WI 54843

## Job Posting

Job Title:	Security Guard
Department:	Security
Reports to:	Security Supervisor
Pay Range:	NE5
Opening Date:	03/30/2023
Closing Date:	Until Closing

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**Basic purpose or function:** To ensure that all casino functions are secure. To protect all casino assets, team members and guests.

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### **Job Responsibilities:**

- Must be professional at all times while on duty
- Write clear and concise reports
- Communicate clearly with guests and other team members
- Abide by department code of ethics
- Answer telephone calls and answer inquiries
- Maintain all log books
- Escort associates from their department into the vault, and back to their department
- Observe all guests, ensuring that all are of age to be in the Casino
- Prevent entry of unauthorized persons into restricted areas
- Patrol all areas of property
- Check identification and appropriate documents when required
- Ensure that no contraband or prohibited articles are on property
- Contribute to the team effort by accomplishing other duties as assigned
- Handle and resolve conflicts

### **Minimum Qualifications:**

- High School Diploma or equivalent.
- Minimum of 18 years of age.
- Strong customer service experience with direct guest interface.
- Must be able to stand long periods of time.
- Must be able to lift 50lbs or more.
- Must be dependable, organized, detail orientated, and accurate.
- Present a clean, neat, and professional image.
- Must be able to work a flexible schedule if needed.
- Excellent oral communication and written communication skills.
- Must have a valid driver's license.
- Must complete Title "31" training.
- Must obtain a key gaming license
- Basic First Aid or completion of certificate within 12 months

**Native American preference applies to all candidates for this position.**

Apply online at:

[www.sevenwindscasino.com](http://www.sevenwindscasino.com)

Our Team

If you are unable to apply online, submit information to:

Human Resource Department  
Sevenwinds Casino, Lodge & Conference Center  
13767W County Road B  
Hayward, WI 54843

Doug Merrill, Training & Development Specialist  
715-634-5643 Ext. 6121

Tina Coss, Human Resource Manager  
715-634-5643 Ext. 6107